



Report of the Assistant Chief Executive (Corporate Governance)

Licensing and Regulatory Panel

Date: 1st July 2008

Subject: Terms of Reference and Officer Delegation Scheme for the Licensing and Regulatory Panel

Electoral wards affected:

All

Specific implications for:

Ethnic minorities

Women

Disabled people

Narrowing the gap

Executive Summary

This report sets out the current Terms of Reference and Officer Delegation Scheme associated with the work of the Licensing and Regulatory Panel.

Members' attention is also drawn to the Code of Practice for the Determination of Licensing Matters

1.0 Purpose of this report

1.1 The purpose of this report is to seek Members approval of the Terms of Reference and Officer Delegation Scheme for the Licensing and Regulatory Panel for the 2008/09 Municipal Year

2.0 Background information

2.1 The Terms of Reference (as attached at Appendix A) and the Officer Delegation Scheme (as attached at Appendix B) were approved by Annual Council on 22nd May 2008.

2.2 The Code of Practice for the Determination of Licensing Matters was also approved by Annual Council (attached at Appendix C)

3.0 Main issues

3.1 These documents are presented in order to inform Members of the rules which will govern the work and remit of the Panel for the 2008/09 Municipal Year

4.0 Implications for council policy and governance

4.1 There are no implications for Council policy or governance identified.

5.0 Legal and resource implications

5.1 There are no legal and resource implications, other than the usual administration provided by officers to the Panel.

6.0 Recommendations

- 6.1
- a) That Members note the Terms of Reference and Officer Delegation Scheme for the Licensing and Regulatory Panel 2008/09.
 - b) That Members note the contents of the Code of Practice for the Determination of Licensing matters